

<i>Subject:</i>	FIRST CATEGORY EVENT APPLICATION DOCUMENT 2011	<i>Annex no. -</i>	66
<i>Author(s):</i>	R. 'Buzz' Bennett, Secretary, Sporting Code Working Group	<i>Agenda ref. -</i>	21.9
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FCEAD 2011

1. Event Organisers

Provide name, address, telephone and fax numbers, email address and contact name for:

- 1.1. NAC
- 1.2. National Parachute Federation (if different from (1))
- 1.3. IPC Delegate
- 1.4. Organising Committee (if different from 1 or 2 above)

2. Event Details

- 2.1 Full Name of the Event
- 2.2 Letters of approval from NAC, National Parachute Federation, Ministry of Tourism, Military Authorities etc. If approval is not forthcoming then a letter of no objection should be obtained.
- 2.3 Disciplines to be contested. If Canopy Piloting is included, a full description, with diagrams, pictures etc, of the courses proposed to be used.
- 2.4 Event Dates- **The time period must comply with that set out in the Competition Rules.**
- 2.5 Location of Event (City, Airport etc), together with a brief description of the site.
- 2.6 Details of access to location by road, rail and air , including timetables etc. and local pickup arrangements
- 2.7 Weather conditions- include statistics, based on the previous ten years, for period/location covering wind speeds and direction, temperatures, humidity, sunshine hours, cloud cover, rainfall, sunrise and sunset times etc.
- 2.8 Airspace restrictions, if any - be very specific on details of NOTAMS, altitude etc and include a document or letter from the relevant authorities confirming that no airspace restrictions will apply during the training camp and competition.
- 2.9 Landowner restrictions, if any; guarantee of access confirmed by letter. If the competition site is on an active military base or other restricted area, confirmation is required in writing from the relevant authorities that unrestricted access will be given to the site for competitors, accompanying persons and spectators.

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- 2.10 Details of the comprehensive insurance, which must be reasonably acceptable to FAI, in respect of the Sporting Event and which must name FAI as an additional insured party on such insurance. The Organiser shall, if so requested, provide to FAI details of such insurance including certified copies of policies and evidence of payment, as soon as reasonably practicable but in any event not less than one (1) month before the start of the Sporting Event, time being of the essence in this respect.
Details of insurance required by participants (medical and repatriation) including details of the minimum amount of coverage required by law or otherwise.
- 2.11 **Proposed Budget, Sources of Income and the amount of the Entry Fee for Competitors, Heads of Delegation, Team Leaders, Other Delegation Members, Accompanying Persons and Judges attending the Training Course referred to in SC5, 4.3.3. Full details must be given of what is to be covered by the Entry Fee paid. and what it includes**
- 2.12 Facilities – map and/or photograph **of the Airfield/Drop Zone** and ~~description of briefing area,~~ **a brief description** of the registration area, judging area, video tape dubbing area, media area, photocopier capacity, computer availability, competitor indoor/shade area, drop zone TV, bulletin boards, score boards, rigging services, on site food services, drinking water outlets, toilets and showers, shaded packing area, creeper and other training areas, and any other relevant information.
- 2.13 Aircraft – details of type, exit speed, jumps per hour possible per event, back up aircraft. **No photographs are required.**
- 2.14 Pre event training camp- dates, aircraft, costs, etc.
- 2.15 Accommodation – details, prices and location of hotels/motels/camping. **No photographs are required.**
- 2.16 Local transportation provided – shuttle to hotels etc.
- 2.17 Outline of media plan, media contacts, publicity arrangements and appointment of a Media Officer with a firm commitment to co-operate with IPC Media Liaison Officer.
- 2.18 Accommodation details for FAI/IPC officials.
- 2.19 Details of all Judging Equipment to be provided.
- 2.20 Details of Public Address system to be used by Manifest and for general public.
- 2.21 Details of arrangements for immediate medical care, on-site medical personnel, availability of ambulances, distance to hospitals, etc.
- 2.22 Proposals for Event Officials (Meet Director, Assistant Chief Judge, plus, when applicable, the CP Technical Course Director and Media Officer).

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2.23 Details of on-site communications (radios, telephone, etc.)

2.24 Full details of any Federal, State, Provincial, Local or Aero-club/Organiser Legislation and/or Rules that apply to the Event, the Competitors and their equipment, including use of AADs, helmets etc

2.25 Full details of applicable Visa requirements and assistance to be provided to Delegations to obtain such Visas and any cost for such a service.

In addition the following information may be provided, but is not essential for the granting of Sanction (see 2.5 below). The applicant may submit this information and any proposals for other Event Officials at a later time, if more convenient.

2.26 Details of Opening and Closing ceremonies (if available).

2.27 Planned social events (if available).

2.28 Ability to accommodate persons in addition to official delegation and entry fee for them. (if available).