***Introduction***

*This document is part of the documentation required to ask for a FAI/CIA Sanction for an official event.*

*It helps the Organizer with the event planning, provide detail information to CIA Delegates to approve the event at the CIA Plenary, provide information to competitors and officials so they would be interested in attending the event, etc. so it is important that all information is completed.*

*Before starting to fill in the Sanction Application Form, you may wish to read the following documents to clarify any issues:*

* *FAI First Category Event Sanction Procedures or CIA Sporting Event Sanction Procedures*
* *FAI Sporting Code - Section 1*
* *FAI Sporting Code - General Section*
* *Protocol for FAI and CIA Sanctioned Events*
* *CIA Competition Operation Handbook*

*The NAC Letter of Approval needs to be sent together with this application and no later than the Plenary where the Sanction will be granted.*

*Please, take into consideration that not all information is needed for all types of events. So when the information doesn’t concern your event, please write « not apply » in the respective field.*

*Please use the DDMMYYYY format for all dates in the form.*

*When the Sanction Application Form is completed, please send it to the FAI/CIA Event Development Service –EDS to start the Sanction Process.*

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| **Section 1 - Main Information**  *All the information in this section is mandatory and need to be updated before the CIA Plenary where the event will be asking for a FAI/CIA sanction. No changes are allowed after the sanction is granted.* | | | | | | |
| Event Title & Sub-Title | 18e COUPE D’EUROPE DE MONTGOLFIERES  23e LADIES WORLD CUP | | | | | |
| Event Location *(country, region, city)* | MAINFONDS CHARENTE FRANCE | | | | | |
| Event Dates *(dd.mm to dd.mm.yyyy)* | 1st to 4th August 2013 | | | | | |
| FAI / CIA Sub-class | AX – Hot Air Balloons  BX – Hot Air Airship | AA – Gas Balloons  AA – WLD - Gordon Bennett | | | BA – Gas Airships  AM – Rozier Balloons | |
| FAI Type of Event | FAI World Championship  FAI Continental/Regional Championship  CIA Category One International Event | | CIA Sporting Event  Other: | | | |
| FAI / CIA Category | General | Women | | | Junior | |
| Registration Starts *(date & time)* | 01/08/2013 PM | General Briefing *(date & time)* | | | 18:00 | |
| 1st Competition Flight *(date & time)* | 01/08/2013 PM | Last Competition Flight *(date & time)* | | | 04/08/2013 20:00 | |
| Extra Flight if needed *(date & time)* |  | Resting Period *(if some, date & time)* | | |  | |
| Opening Ceremony *(date & time)* | 01/08/2013 18.00 | Closing Ceremony *(date & time)* | | | 04/08/2013 PM | |
| Invitation Process Starts *(date)* | January, 8th 2013 | Entry Closing Date *(1st round)* | | | 31/03/2013 | |
| Organising National Airsport Control – NAC | AEROCLUB DE FRANCE | | | | | |
| Organising NAC’s CIA Delegate *(name, email, phone)* | Martine Besnainou [martine.besnainou@wanadoo.fr](mailto:martine.besnainou@wanadoo.fr) Phone: +33 6 09 72 03 33 | | | | | |
| Organising Body *(Entity / Club / Company)* | Foyer Rural Mainfonds Aubeville  Coupe d’Europe de Montgolfières - Compagnie Française de Montgolfières | | | | | |
| Main Contact / General Manager *(name, email, phone)* | Rose-Anne Achard [rose.anne.achard@gmail.com](mailto:rose.anne.achard@gmail.com) Phone: +33 6 11 22 12 37 | | | | | |
| Official Mailing Address  *(postal address, email, fax, phones)* | Rose-Anne Achard – 19 rue du Moulin – Le Bouchot-Marin – 86530 Naintré  [rose.anne.achard@gmail.com](mailto:rose.anne.achard@gmail.com) Phone: +33 6 11 22 12 37 | | | | | |
| Organiser’s previous event organisation experience  *(list of main events and all FAI events with year, place, number of competitors, number of flights and tasks flown)* | **17 Coupe d’Europe - Mainfonds – France**  **and 11 Ladies Cup - Mainfonds - France**  **10 Rêve d’Icare – Royan – Charente Maritime - France** | | | | | |
| Event with Observers *(The Organizer is invited to present two proposals for the Event to be held with or without Observers)* | Yes  No  Up to the Plenary to decide | | | | | |
| GPS Loggers | Type of GPS Logger to be used: regular GPS  Details: | | | | | |
| Event Director *(name, country, email, attach CV)* | Alison Odell -    [AlisonGOdell@gmail.com](mailto:AlisonGOdell@gmail.com)  Phone : [+447711 181812](tel:%2B447711%20181812) UK | | | | | |
| Deputy Director *(name, country, email, attach CV)* | Jacques Bernardin - [jbernardin2@wanadoo.fr](mailto:jbernardin2@wanadoo.fr) Phone : 06 86 726 526 France | | | | | |
| Safety Officer *(name, country, email, attach CV)* | Michel Achard – France - [michel.achard@gmail.com](mailto:michel.achard@gmail.com) Phone : +33 6 77 06 84 91 | | | | | |
| PR Officer / Media Officer *(name, email)* | Thierry Slawy - [thierry.slawy@gmail.com](mailto:thierry.slawy@gmail.com) | | | | | |
| Main Common Launch Area  *(CLP coordinates & description)* | Mainfonds - CLP 31T 0265715 / 5044541 Large field | | | | | |
| Entry Fee for Competitors *(amount, currency and what is included)* | 290 Euros for 3 people including : accommodation, breakfast, brunch after morning flight, dinners, closing ceremony, gas, pilot pack | | | | | |
| Maximum number of entrants | 45 | | | | | |
| Number of eligible NACs |  | Equal number of competitors / NAC | | | |  |
| Dates for Invitation process *(dd.mm.yyyy)* | Letter to NACs will be sent on | | | NA | | |
| Deadline for NACs to send nominations | | | NA | | |
| Individual Invitation to Competitors will be sent on January 2013 | | | Between 1st and 6 january 2013 | | |
| 1st round deadline for Competitors application and entry fee | | | 31/03/2013 | | |
| 2nd round deadline for Competitors application and entry fee | | | 31/05/2013 | | |
| Reserve List and/or Standby List will be used? | | | No | | |
| Remarks: | | | | | |
| Additional Invitations Procedure | No | | | | | |
| Eligibility Conditions | European competitors + competitors from others contries | | | | | |
| Registration Method and Details *(mail, fax, email, online)* | E Mail | | | | | |
| Official Language | English and French | Protest Fee *(amount, currency)* | | 60 Euros | | |
| Proposed Jury members *(at least 6 names for the Plenary at the year of the event)* | 1. Don Cameron GBR  2. Gerrit Heirman BEL | 3. Thomas Fink GER  4. Johann Furstner AUT | | | | 5. John Grubbstrom SWE  6. Anita NogueraESP |

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| **Section 2 - Additional Information**  *The information in this section is important for the evaluation of the event in the Sanction Process. Additionally it provides competitors information on how they can plan their participation. Therefore, please fill in all information as complete as possible.*  *Changes are allowed after the Sanction is granted only in order to improve the event.* | | | | | | | | |
| Official Event Website | [www.mainfonds.com](http://www.mainfonds.com/) | | | | | | | |
| Event President *(name, email)* | Jean Pierre Barbot | | | | | | | |
| FAI Authority shown on | Rules  Logo  Program  Official documents  Other: | | | | | | | |
| Courtesy Invitations sent | FAI President:  **Ye**s  No Date: 31 mars  CIA President:  **Yes**  No Date: 31 mars  Remarks: | | | | | | | |
| Event Prizes Offered and Details | As usual | | | | | | | |
| Opening Ceremony  *(Location & Coordinates)* | La Génétouze – Charente Maritime - France | | | | | | | |
| Closing Ceremony / Prize-giving *(Location & Coordinates)* | Mainfonds – Charente - France | | | | | | | |
| CIA and FAI Protocol will be followed? | Yes  No  Remarks: | | | The organisers will respect the FAI Environmental Code of Ethics? | | | | Yes  No  Remarks: |
| Entry Fee Method of Payment and Details | Money order  Cheque  Cash  Credit card  Other:  Details: | | | | | | | |
| Country Admission Conditions *(Visa’s required, etc.)* | European admission conditions | | | | | | | |
| Preferred Place of Entry & Closest Major Cities *(Special custom clearance & directions and distances to main cities)* | N/A  15 km south west from Angouleme  100 km north from Bordeaux | | | | | | | |
| Local language | French | | | | | | | |
| Location Description & Characteristics | General Description | | | | |  | | |
| Geographic Position *(coordinates of competition map center)* | | | | | CLP 31T 0265715 / 5044541 | | |
| Topography *(mountains, sea, lakes, rivers* | | | | | Undulating country with rare livestock.  Vineyards, cereals (sunflowers, wheat, corn)  Harvested wheat in July.  Friendly countrymen when treated with courtesy by crews. | | |
| Landing Areas *(open fields, wooded area, farming, crops, cattle)* | | | | | Plenty of space for target setting and landing | | |
| Main villages around the flying area | | | | |  | | |
| No towns inside the flying area | | | | |  | | |
| Additional Common Launch Areas *(coordinates & description)* | Big fields | | | | | | | |
| Landowner Restrictions |  | | | | | | | |
| Meteorological characteristics *(as expected for the period of the event)* | Weather conditions: Fair weather, sometimes hot. Gentles winds except in case of seabreeze in the Western part of the competition area.  Prevailing winds (speed / directions):  Temperatures: between 20° and 30°  Sunrise & Sunset time for the first competition day: sunrise 06 30 sunset 21 35 | | | | | | | |
| Airspace Structure & Limitations | NOTAM Description | | | | |  | | |
| Flight Limitations | | | | |  | | |
| Number of PZs expected & Descriptions | | | | |  | | |
| Competition Area Altitude Limitations | | | | | Free airspace up to FL 65 except some special limitations listed on section 2 | | |
| Competition Area Dimensions Following competition maps *(based on CLP, in km – north/south & east/west*) | | | | |  | | |
| Competition Map Details | DATUM |  | | | | | | |
| Scale | 1/50.000 | | | | | | |
| Grid lines | Yes | | | | | | |
| Paper Size | About 670 x 500 | | | | | | |
| Electronic Version Available | | No  Yes – expected on date: | | | | | |
| Electronic Version File Format | | JPEG  PNG  Other: | | | | | |
| Remarks |  | | | | | | |
| Driving Particularities *(Right hand, left hand, speed limitations, International Driver’s License required, etc.)* | Right hand driving  Cities: 50km/h  All roads: 90km/h  Duals carriage ways: 110 km/h  Motorways: 130km/h  Speed excess is penalized by money and police may take your license away if excess>50km/h.  Alcoholic limit=0,5g/l of blood.  Roads: Dense network. Excellent infrastructure | | | | | | | |
| Road Network and Infrastructure |  | | | | | | | |
| Venue Description, Coordinates & Characteristics | Competition Center *(coordinates & description)* | | | | | 31T 0345136 / 509599 | | |
| Briefing Facilities *(coodinates & description – tent, hall, etc.)* | | | | | 31T 0345136 / 509599  Le vieux Chai | | |
| Media centre *(description)* | | | | | Le vieux Chai | | |
| Internet connection | | | | | Yes | | |
| Social activities | | | | | Air display on sunday | | |
| Other information | | | | |  | | |
| Stewards *(name, country, email, attach CV)* |  | | | | | | | |
| Chief Scorer *(name, country, email, attach CV)* | Guillaume Kuntz FRA - [guillaume@pavillon-sciences.com](mailto:guillaume@pavillon-sciences.com) - France | | | | | | | |
| Chief Debriefer *(name, country, email, attach CV)* |  | | | | | | | |
| Chief Observer *(name, country, email, attach CV)* |  | | | | | | | |
| Technical Support Officer *(name, country, email, attach CV)* |  | | | | | | | |
| Scoring Program *(name, developer, email, brief description, last FAI events using the program, link for downloading)* | French official program  By Laurent Sanglard | | | | | | | |
| Special Arrangements and Assistance for Competitors *(Details on balloon equipment rental services, additional crew available, rent-a-car assistance, accomodation, meals, travel allowance, etc.)* |  | | | | | | | |
| Equipment Limitations |  | | | | | | | |
| Special Safety Requirements |  | | | | | | | |
| Insurance Requirements for Competitors and Details | Third party:  Passenger: | | | | | | CSL:  Other: | |
| Insurance Provided & Covered by Organisers | Third Party: | | | |  | | | |
| Air Display Public Liability: | | | | Air Display Public Liability | | | |
| Organisers & Officials On-ground Risks: | | | |  | | | |
| Observer On-board: | | | |  | | | |
| Other: | | | |  | | | |
| Travel & accommodation arrangements for officials | Travel Arrangements: | | | |  | | | |
| Travel Allowance *(amount and currency)*: | | | | Yes | | | |
| Vehicles Provided: | | | | Yes, shared | | | |
| Type of Accommodation: | | | | Homestay or Hotels | | | |
| Meals Provided: | | | | Yes | | | |
| Other Information / Remarks: | | | |  | | | |
| Travel & accommodation arrangements for observers | Travel Arrangements: | | | | No observers | | | |
| Travel Allowance *(amount and currency)*: | | | |  | | | |
| Vehicles Provided: | | | |  | | | |
| Type of Accommodation: | | | |  | | | |
| Meals Provided: | | | |  | | | |
| Other Information / Remarks: | | | |  | | | |

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| **For EDS use only**  *This section if for EDS use only and the Organizer will get an update* ***when*** *change****s******are*** *made.* | | | |
| Document submitted to |  | Date | 27.11.2012 |
| Status / Report on new versions | New version sent on 16.01.2013  Updated version sent on 13.03.2013 | | |
| CIA Technical Delegate *(name, email)* |  | | |
| NAC Letter of Approval Status |  | | |
| Organizer Agreement Status |  | | |
| Event Logo Status |  | | |
| Sanction Fee (CHF) | 2.250 | Performance Bond Fee (CHF) | 5.000 |
| Sanction Fee Status | To be paid by the time the Sanction is granted by the CIA/FAI | | |
| Performance Bond Status | To be paid before the start of invitation process | | |
| Event Rules Status |  | | |
| Jury approved by Plenary *(names, emails)* | Jury President:  Jury Member:  Jury Member: | | |
| CIA Sanction Status | Approved:  Yes  No Date: | | |
| FAI Sanction “Kit” Status | FAI & CIA Flags:  Medals:  Diplomas:  Remarks: | | |
| Opening and Closing Ceremonies Agenda Reviewed |  | | |