Event Development Service (EDS) Agenda
19-22 March, 2014
EDS Meeting on 21st March from 14:00 to 18:00

2013 EDS Subcommittee:
Chair: Paolo Oggioni (ITA)
Members: Gabriela Slavec (SLO), Alex Nagorski (CAN), Lindsay Muir (UK), Sabrina Handl (GER), Li Tong (CHI), Andy Baird (USA), Zydrunas Kazlauskas (LTU)

1. **Roll call, apologies for absence**
   - *Present: Paolo Oggioni (ITA), Alex Nagorski (CAN), Andy Baird (USA), Zydrunas Kazlauskas (LAT)*
   - *Observers: Martine Besnaniou (FRA), Maury Sullivan (USA), Sanne Haarhuis (NED), David Levin (USA), Jose Marcia (BRA), Tadas Gegevicius (LTU), Sabu Ichiyoshi (JAP), Markus Haggeney, Mathijs Debruin (NED), Yasu Katsuki (JPN),*

2. **Review of 2013-2014 Sanction Events Completed and Actions to be Taken**
   - 2013 – 18th FAI European Hot Air Balloon Championship**,** Wloclawek **-** Poland (08 Sep – 14 Sep)
   - 2013 - 57th Coupe Aeronautique Gordon Bennett, Nancy - France, (22 Aug - 30 Aug)

3. **Review of planning status for Sanctioned Events for 2014-2015**
   a) **Sanctioned Category One Events**
   - 2014 – 21st FAI World Hot Air Balloon Championship, Rio Claro – Brazil
     - *Communication with the organizer has been a big problem, and there are still ongoing concerns. In order to give the majority of delegates the opportunity to comment, the discussion has been tabled until the Open Forum. General, but related issues were discussed as follows*
     - *EDS has no power to enforce the Organizer's Agreement and/or the event details contained in the Sanction Application*
     - *The OA is an FAI document and is under review. Future versions should incorporate the sanction Application as an addendum so that it becomes contractually binding.*
     - *It was suggested that we need to define under what conditions the OA can be cancelled, and to create a system to provide feedback to the Organizer and competitors about the current status of an event.*
     - *It is important to have the complete bid document 60 days before the plenary and to accept no changes in order to give the Delegates plenty of time to review and consult with their competitors as needed*
   - 2014 - 2nd FAI Junior Hot Air Balloon World Championship, Vichy – France
     - *The Organizer will adopt the 2014 Worlds rules.*
   - 2014 - 58th Coupe Aéronautique Gordon Bennett, Vichy – France
     - Gordon Bennett: Rules will be submitted (Markus will have in next 2 days). Rules were delayed in part because of unresolved discussion about experimental gas balloons in foreign airspace. (Mark/Markus) Also recently registered balloons MUST have an aircraft radio with 8.33 kHz spacing on board.
   - 2014 - 1st FAI Women's World Championship 2014, Leszno – Poland
     - Updates presented
   - 2015 - 19th FAI European HAB Championship, Debrecen – Hungary
   - 2015 - 3rd FAI Women's European HAB Championship, Drenthe - Holland

4. **Sanction applications**
   a) **Category One**
   - 2014 – Tochigi Hot Air Balloon International Championship
   - 2015 - 59th Coupe Aeronautique Gordon Bennett, FRANCE
   - 2016 – 22nd FAI World Hot Air Balloon Championship, Saga – Japan
     - *Documents current*
   - 2016 – 22nd FAI World Hot Air Balloon Championship, Albuquerque – United States

- *OA will be signed when Organizers arrive tonight*

- *NOTE: Both Japan and USA notified EDS of their intention to ask the Delegates for approval to change their sanction documents with regard to 2nd round invitations. 2nd round invitations will be based on the results from 2012 instead of 2014*.

b) Sporting Event

- 2014 - Canowindra International Balloon Challenge and 19th Australian National Balloon Championships

5. Event Proposals

- *Verbal intention from Mexico to bid on 2018 World Championship*

a) New category: Disabled category

- *Will be at least 5 years until rules are available and a pool of eligible pilots is identified*
- *Not necessarily a new category, but more feasible to incorporate into regular balloon championships*
- *Need to make sure the events are structured in a way to accommodate wheelchairs for example.*
- *This will be an ongoing process. There are only a few currently known disabled pilots, but since there is no exclusion for 'hopper', 'chariot' and experimental balloons, it should not be difficult to accommodate disabled pilots.*

b) Hot Air Airship in Milan Italy Sept / Oct 2015

- *Will ask bureau permission to work outside normal bid deadlines*

6. Open Discussion

- Moved to Open Forum

7. Review deposits and payments process and any issues

- Review Sanction fee for Cat2 events
- *The need to reduce the sanction fee for Sporting Events (CAT2). It was suggested that the fee be based on the number of competitors. The fees were suggested per the motion below. The minimum fee is calculated based on the requirement to be a minimum of 15 competitors in a Sporting Event.*

  - ***Motion to amend the sanction fee schedule such that a CIA Sporting Event fee is 25 CHF per competitor with a maximum of $1,000 CHF and a minimum of 325 CHF.***

8. NEW MEMBERS

- EDS has a high workload and really needs additional members to accomplish all the work
  - **Paolo Oggioni (ITA) Chaiman**
  - Andy Baird (USA)
  - Sabrina Handl (GER)
  - Zydrunas Kazlauskas (LTU)
  - Lindsay Muir (UK)
  - Les Purfield (UK)
  - Maury Sullivan (USA)
  - Alex Nagorski (CAN) (consultant)

9. Last year's tabled discussion

a) Proposal to reconsider and redefine FAI CAT2 events in aerostation

- *Propose to drop this discussion until further input from FAI*

b) Proposal to make mandatory World-, Continental- and WAG Championship Test Events an integral part of the Championship sanction

- *Mathijs suggested that it should not be a sporting event, but should be a 'CAT1 LITE' event. Which would require one International juror, and have lower financial fees*
- *There was lots of discussion on this topic and the final outcome is summarized below*
  - *Test –Event requirements must be defined*
  - *Test-Event is mandatory for any organizer that does not have sufficient/recent CAT1 experience*

- *Test Event information must be available on the sanction agreement (before the bid is presented)*
- *If no test-event is planned, justification for not holding the test-event must be clearly explained on the sanction application.*
- *Applicable events sanctioned from 2015 onwards*
- *At least the jury President be nominated by CIA*

c) EDS Plans for 2014

- Updating EDS Documents
- EDS will in future have two main job functions
  - Event Development
  - Admin
    - Sanction Administration
    - Documents and Invoicing (possible new role from FAI to CIA)
    - New policies and procedures will be developed over the next year to accommodate this new structure.

Proposed Motions for the 2014 CIA Plenary Meeting

MOTION 1
To amend the sanction fee schedule such that a CIA Sporting Event fee is 25 CHF per competitor with a maximum of $1,000 CHF and a minimum of 375 CHF.

MOTION 2
Test Events will be compulsory for World and Continental Championships unless the Organizer has recent and equivalent CAT1 experience.
Test Event information must be available on the Sanction Application for it to be accepted
If no test-event is planned, justification for not holding the test-event must be clearly explained on the sanction application
EDS must define the requirements for a test event.