

Annex L

CASI BUREAU DELIBERATION ON RESTRUCTURING OF CASI

The CASI Bureau have contemplated in length on the structure, composition, electoral procedures, operating procedures and principal areas of operation of CASI in the future. Findings and suggestions in the report by the SWG, established at the last annual meeting, have been considered.

The CASI Bureau position is as follows

Main Objective

We feel that the emphasis should be to

"Seek to further the development of air sports"

This is a very important responsibility of CASI and is one that has been largely ignored, in favour of more specific duties such as maintaining the General Section of the Sporting Code. We believe it has been ignored because it is so broad that it has essentially become meaningless. If we were to request that we would like clarification (from the General Conference) as to the duty of CASI to "seek to further the development of air sports". This would then require a change to the FAI Statutes.

Present pertinent §§ Statutes 5.6.1.1, 5.6.1.2, 5.6.1.3

General Consideration

1. We agree on what CASI should do = defined in FAI Statutes and By-Laws
2. We agree that CASI composition and terms of office should stay the same
3. We would want the [Electoral procedure](#) in the GC to reflect that we are electing persons rather than NACs to sit on the Board. . It should be clear at the election process in the GC that being on the CASI Board entitles active participation in CASI activities over the mandate period. To reflect this will need changes to SC By-Laws and a proposed new writing has been submitted to FAI HQ for consideration and inclusion to the GC (CASI Agenda Annex M)
4. If we are to keep having [CASI meetings at the General Conference](#), we will want to make a change to the Bylaws (otherwise we would have to vote annually on this issue).
No proposal for this submitted to FAI HQ.

Specific Considerations

1. The Bureau (confirmed by the CASI Board at Plenary meeting) should make a plan of what has to be done and what areas have s to be covered over the period till the next plenary meeting.
2. The Bureau (confirmed by the CASI Board at Plenary meeting) should assign these tasks to certain individuals within the Board (or sometimes to expert external people willing to do the work)
3. The assignments should be accompanied by an agreed time-schedule
4. It should be made clear at the election process in the GC that being on the CASI Board entitles work. I.e. we want interested individuals only!!
5. CASI should make more advertising of what issues are being dealt with during the next few years. That in order to attract the right people
6. Semi-regular reports to the FAI President and Secretary General on work progress. This in order to re cover some credibility (which we feel might have been lost over the last years).

CASI Bureau

Addendum

A.

Annex M

SC By-Laws Changes Proposals

5.2. THE FAI AIR SPORT GENERAL COMMISSION

5.2.1. The Commission shall consist of:

5.2.1.1. Ten representatives of different FAI Active Members, each with one vote, to be elected by the General Conference. ~~Prior to the election, Active Members shall declare the principal, and if desired alternate representatives who will be designated if the Member is elected.~~

5.2.1.2. (no change)

5.2.2. Elected members of FAI Members elected to the Air Sport General Commission shall serve for a twoyear term.

5.2.3. (no change)

B.

DISCRIPTION OF CASI AT PRESENT DOWNLOADED FROM WEB PAGE

CASI in the FAI Constitution

The FAI Constitution consists of the [FAI Statutes and the By-Laws to the FAI Statutes](#). References to the Air Sport General Commission which show the basis for its operation within FAI are :

- Statutes - paragraph 5.6
- Statutes - Terms and Definitions: International Appeals Tribunal
- Statutes - paragraph 1.6.1.1 (responsibility over the General Section of the FAI Sporting Code).
- By-Laws - paragraph 5.2.
- By-Laws - paragraph 5.4. (Officials)
- By-Laws - paragraph 5.5. (Voting)

Documents and Tools

- [FAI Sporting Code - General Section](#)
- [FAI Jury Members Handbook](#)
- [Other FAI Documents \(including other section of the Sporting code](#)
- [Distance calculations over an Ellipsoid or the FAI sphere](#)

CASI General Responsibilities:

- **Definitions.** Formulation and maintenance of the FAI definitions of the various types of aircraft and allocation of types to the appropriate FAI Air Sport Commission ([GS chapter 1 and chapter 2](#)). Also general definitions relevant to sporting matters ([GS Glossary](#)).
- **Measurement, FAI standards, calculations, methods**
Units
Calculations, assumed earth model
Methods, accuracy
- **FAI preferred terminology.** For flight definitions in other Sporting Codes
- **FAI Sporting Licences.** Required for records and sporting events.
- **Control of certified FAI achievements**
Officials, Official Observers
- **World records**
Administration
Performance increase requirements
Holders
Certification, verification

Information about CASI Meetings

- **Face-to-face meetings.** The Air Sport General Commission meets in full (plenary) session annually, normally on the day before the start of the FAI General Conference and at the same location. The Commission Bureau normally meets the day before.
- **Agenda.** The agenda for each plenary meeting is drafted by the Secretary, discussed by the Bureau and approved by the President. It is then sent to all delegates and to NACs by the FAI Secretariat. This is sent not less than forty five days before the date fixed for the meeting (in special cases this time limit may be reduced by the President after notifying the FAI Secretariat). (BL5.6.2 and 5.6.4).
- **Attendance at Plenary meetings.** This includes the Air Sport Commissions and NAC delegates who have voting powers, representatives from the FAI Secretariat and FAI Executive Board members who may wish to attend all or part of the meeting.
 1. **Observers.** These may also be present with the permission of the President. These will normally be expected to have an FAI position either as an NAC representative or sub-committee member. They may speak, with the permission of the President, but have no vote.
 2. **Specialists.** Commissions are entitled to call on specialists for advice (BL5.6.5).

- **Minutes.** The minutes of each meeting, drafted by the Secretary and approved by the President, are sent by the FAI Secretariat to all Members of the Commission and to FAI Members and interested Associate Members as soon as possible, not later than forty five days after the meeting (BL5.6.6).
- **Sporting events (competitions, championships).**
 - FAI Sporting Calendar
 - Definition of continental regions
 - Participants, entrants, competitors
 - Juries, Judges, Stewards
 - Doping, illness, injury
 - Entry to events
 - Results, medals, prizes
 - Complaints, penalties, protests, FAI Sporting Licence surrender
 - Appeals

General Correspondence

- **Bureau.** Between Plenary meetings the Bureau is in regular correspondence by email.
- **CASI members.** Interim reports are occasionally made to CASI members and, if relevant, NACs.

Circulation of information and proposals

Between Plenaries, any significant matter relevant to CASI that comes to the notice of the Bureau, will be discussed by the Bureau, documented and circulated to CASI members, the FAI Secretariat, and appropriate experts in the matter concerned, by the person nominated by the President to deal with the matter. The transmission method will normally be by email and the action person will normally be a Bureau member, or, exceptionally, a systems expert in the subject area, depending on the nature of the matter in question.

- **Information.** The only exception to a general circulation of information will be for subjects that are deemed by the Bureau to be sensitive, such as those involving legal, disciplinary or personal matters, information on which will be restricted to the Bureau and others judged as essential to be involved.

- **Proposals for discussion, changes and decisions.** A deadline will be given for replies, normally of one calendar month after initial notification. After receipt of replies, the Bureau will take any decisions that appear to be necessary, and these will be confirmed or otherwise at the next Plenary. The Bureau will take account of a simple majority of CASI members expressing an opinion (normally by email) on the matter in question. See also para 3 on Powers of the Bureau.

Powers of individuals nominated for work

Individual CASI members or systems experts may be nominated by the Plenary or the Bureau for specific work or projects. Their powers on behalf of CASI are limited to those needed to prepare the work.

- **Preparation of papers.** Papers on specific subjects may be prepared for CASI discussion and decision. An example was the paper on incidents and accidents during sporting events, prepared and approved by CASI and now available as an FAI advisory document to competition organisers. Others are papers for inclusion as annexes to the agendas of CASI meetings.
- **Editors of CASI documents.** Some documents are of a semi-permanent nature but require regular updates that are co-ordinated by an editor nominated by CASI. An example is the Jury Members Handbook for which a permanent editor is appointed.

Powers of the Bureau

Matters concerning the constitution or operation of CASI require decisions by the CASI Plenary meeting and/or by those responsible for the FAI Constitution ([Statutes and By-Laws](#)). The Bureau shall ensure that other issues requiring advice or decision are documented and circulated, normally by email, to CASI Delegates (and to the Secretariat and technical experts where relevant) who will be given a minimum of one calendar month to reply. The Bureau will then consider the position and circulate their proposed solution before any action is taken. If safety issues are concerned, a shorter timescale is allowed.

- **Report to CASI Plenary on Bureau activities.** A report on matters that have arisen and decisions that have been taken during the year will be made by the President to the Plenary following.

