

76th FAI/ISC PLENARY MEETING, 24-25 JANUARY 2026, RIYADH, SAUDI ARABIA

<i>SUBJECT:</i>	BID to host the 77 th FAI ISC Plenary Meeting	<i>AGENDA #</i>	31.1
<i>AUTHOR:</i>	Albert Berchtold – President USPA and ISC Alternate Delegate for USA		
<i>DATE:</i>	30 September 2025	<i>PAGES:</i>	1 of 16



BID TO HOST THE 77TH FAI ISC PLENARY MEETING

Fredericksburg, Virginia, USA

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1. ORGANIZERS

United States Parachute Association

5401 Southpoint Centre Blvd.
Fredericksburg, VA, 22407 USA

ISC Delegate for USA

Jim Rees
Phone: +1 (781) 330-9296
Email: jrees@uspa.org

Plenary Meeting Points of Contact

Albert Berchtold
USPA Executive Director
aberchtold@uspa.org
Phone: +1 (540) 604-9740, ext 325

Amanda Owens
USPA Director of Competition
aowens@uspa.org
Phone: +1 (540) 604-9740, ext 332

Stephanie Seidel
USPA Director of Membership (Conference Registration)
sseidel@uspa.org
Phone: +1 (540) 604-9740, ext 326

2. FACILITIES FOR ISC PLENARY MEETING

The open & plenary meetings will be held in *The Lodge* at Stevenson Ridge. This beautiful 87-acre historic Spotsylvania property will be our daytime home for this meeting. Each day we will take a short 15-minute ride via bus or van from the host hotels to the meeting venue.

Bureau meeting space and breakout rooms will be located at the host hotel as well as USPA Headquarters across the street.

Each of these locations has sufficient bandwidth for ISC meeting needs. USPA's dedicated technical staff will be on hand to assist in facilitating the technological needs of the meeting.

USPA HQ has an office kitchenette onsite as needed.

Stevenson Ridge Main Room:

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Hotel Break out Room:



USPA Conference Room/ Kitchenette:



We also have open offices at USPA as well as a small conference room at the hotel which could be used for virtual closed committee meetings, private conversations or individual work.

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ACCOMMODATION DETAILS

This meeting would host guests at the hotels immediately adjacent to the United States Parachute Association Headquarters in Fredericksburg, VA, USA.

Accommodation for attendees will be at the Hilton Spark, Comfort Suites, or Holiday Inn Express which are located 400 feet away (across the street) from USPA Headquarters.

The hotels feature complimentary continental breakfast, washer/dryers, free parking, and are non-smoking.

The standard rooms are bright and clean with either a single bed or two beds. Mobility/hearing accessible rooms are available.

Spark by Hilton Fredericksburg Southpoint

5400 Southpoint Centre Blvd.

Fredericksburg, Virginia, 22407, USA



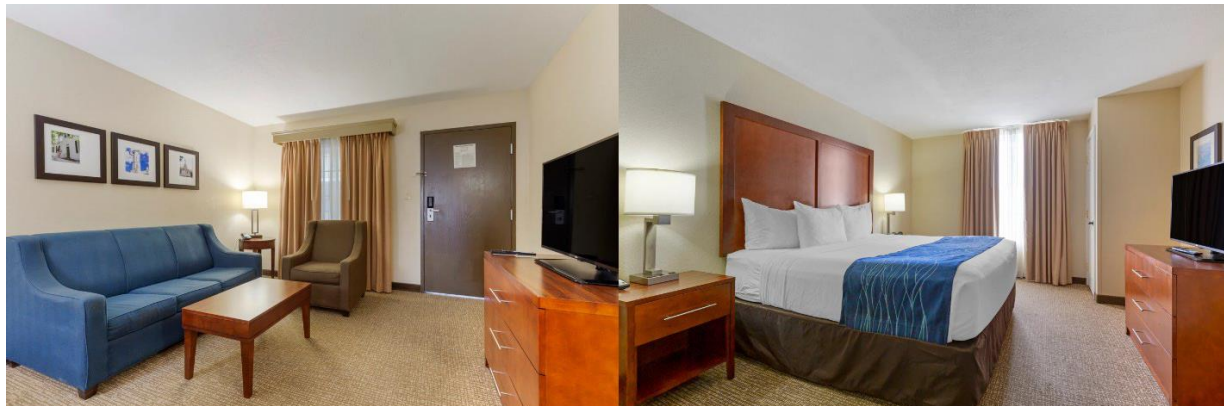
Comfort Suites Fredericksburg South

4615 Southpoint Parkway

Fredericksburg, VA 22407, USA

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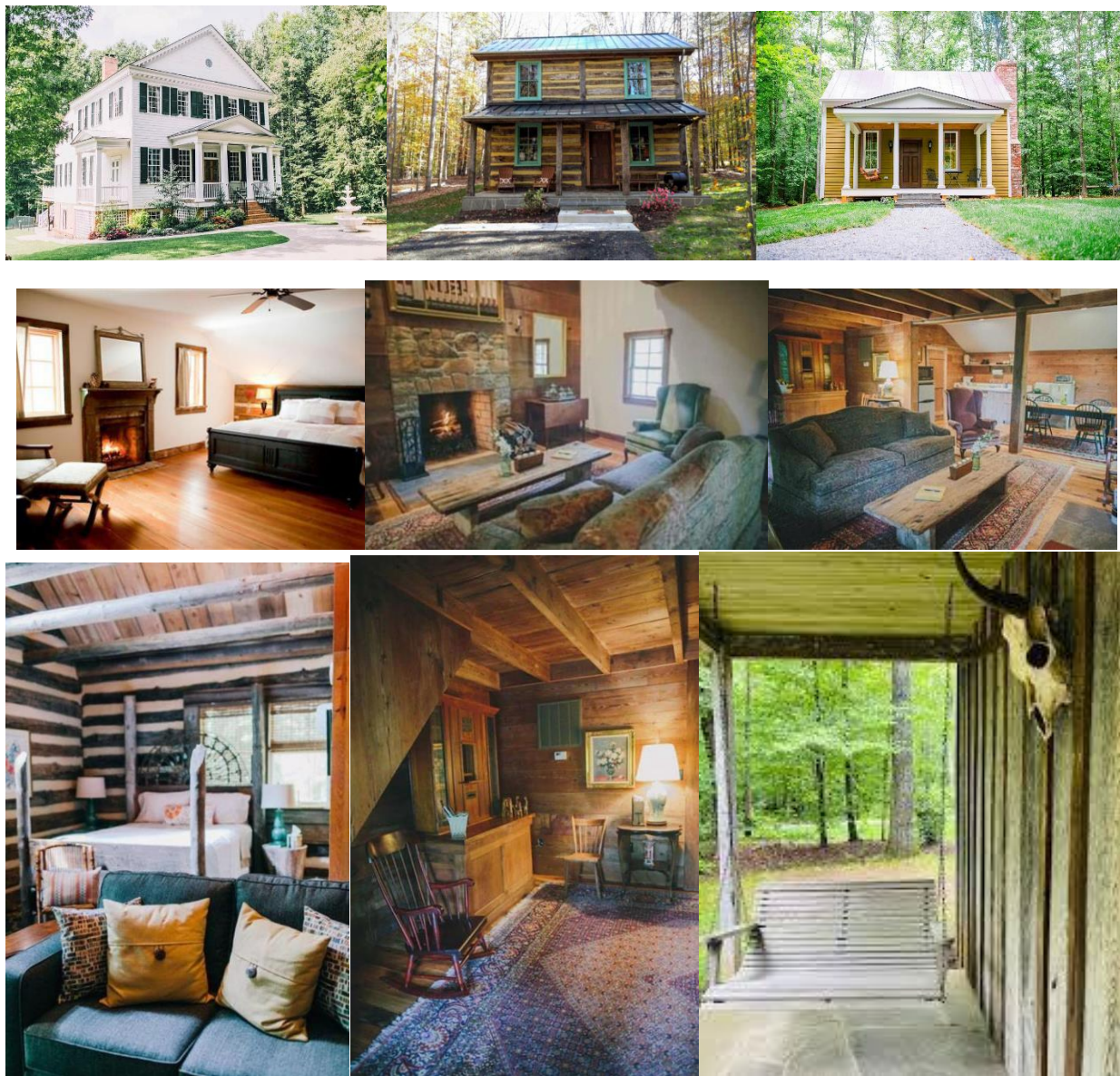
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Alternative lodging – The property at Stevenson Ridge has 11 homes/cottages which are available for guests. These are historic buildings which were moved to the property and refurbished and updated to provide accommodation onsite. Those who wish to stay in these accommodations should register for the “meeting only” option and arrange reservations with Stevenson Ridge directly. We have reserved all 11 homes for our ISC guests so they will be available for our group. Prices are \$180-\$350 per night (booking link will be provided in bulletin). <https://www.stevensonridge.com/cabins-cottages/>



3. DATE OF EVENT

Full stay:

The ISC Open Meetings will take place 20th & 21st January and Plenary Meeting 23rd & 24th January 2027.

Arrival Day – 19 January 2027

Departure Day – 24 January 2027

Plenary only:

The ISC Plenary Meeting will take place 23rd & 24th January 2027

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Arrival Day – 22 January 2027

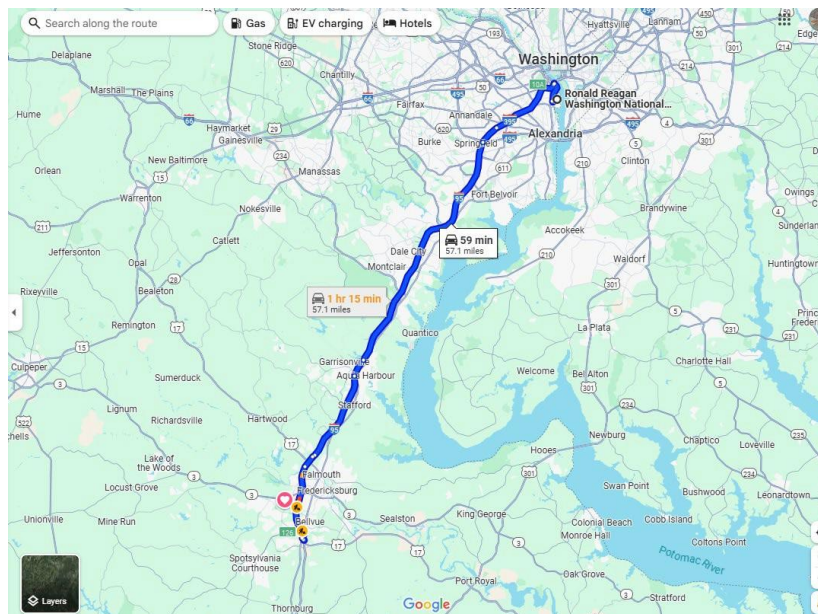
Departure Day – 24 January 2027

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4. ARRIVAL AND DEPARTURE

We recommend flying to Ronald Reagan Washington National Airport (DCA) or Washington Dulles (IAD). These airports are 1-1.5 hours away from Fredericksburg. We are intending to rent multiple 12 passenger vans and offer pick-up from these two airports on Monday and Tuesday for daytime arrivals. Those who choose to arrive at different times or dates will be responsible for their own transportation to the host hotel. You have the option of train, uber, or rental car for transporting to the host hotel. Details will be provided in the bulletin. The train is of course the most affordable option. Uber/Lyft/taxi is usually \$90-120 to the host hotel. Plenary only complementary pick-ups will be available on Friday afternoon.



5. OPTIONAL DAY ACTIVITIES

For those interested in a Friday excursion, there are many activities to do in Historic Fredericksburg and the greater Spotsylvania area. It is an area rich in history. We will also arrange transportation for those who wish to visit Washington DC included in the meeting registration cost.

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6. ENTRY FEES**Full Stay**

Arrival Day – 19 January 2027

Departure Day – 24 January 2027

- Single Room: \$925 USD
- Double Room: \$700 USD

Open Meeting Only

Arrival Day – 19 January 2027

Departure Day – 21 January 2027

- Single Room: \$600 USD
- Double Room: \$400 USD

Plenary Only

Arrival Day – 22 January 2027

Departure Day – 24 January 2027

- Single Room: \$600 USD
- Double Room: \$400 USD

Onsite registration includes:

- Pick up and drop off from airport. (during daytime hours to be clarified in bulletin)
- Single or double room from arrival day to departure day
- Light breakfast and lunch each day (20 January 2027 to 24 January 2027).
- Coffee, water, tea, and snacks during breaks.
- Support personnel for registration, secretarial support, etc.
- One main conference meeting room
- At least two small rooms for committee meetings, etc.
- USPA office facilities (printing, faxing, scanning, internet, kitchen, cornhole).
- Hotel facilities
- Complimentary parking

Extra night before and/or after

- Single or Double room: \$110 (USD)

Meeting Only Registration – For those who wish to arrange their own transportation and lodging. This registration includes meeting access, lunch and coffee breaks, gala dinner ticket. \$500 USD

Accompanying person (in a double room with a meeting attendee), includes light breakfast at hotel, transportation, Gala Dinner entry. \$350 USD

The payment deadline for these fees will be 15 November 2026. Registrations received after this date will be subject to a \$120 USD late registration fee. Please note that while we will do our best, we cannot guarantee that late registrations will have accommodation at this hotel or at the rates above.

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Unregistered persons will not be granted access to the conference area, meeting rooms, meals or attendee amenities.

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HOST AGREEMENT

THIS AGREEMENT is made the.....day of20.....

BETWEEN: FÉDÉRATION AÉRONAUTIQUE INTERNATIONALE of Maison du Sport International, Avenue de Rhodanie 54, CH-1007 Lausanne, Switzerland("FAI") and: THE FAI SKYDIVING COMMISSION of the same address ("The Commission")

and: The DULY APPOINTED REPRESENTATIVE OF FAI MEMBER of United States of America, United States Parachute Association(USPA) ("The Organizer")

WHEREAS:

(A) The FAI is the sole internationally recognized governing body for air sports worldwide.

(B) The FAI Skydiving Commission is the body within FAI responsible for the organization of the annual Plenary Meeting.

The Organizer has applied to the Commission to organize the annual Plenary Meeting in [year], commencing on [date] and ending on [date] ("the Meeting") and the Commission has agreed to appoint the Organizer to organize and host the Meeting.

NOW IT IS HEREBY AGREED as follows:

1. APPOINTMENT FAI hereby grants to the Organizer the sole and exclusive right to host the Meeting.

2. CONSIDERATION In consideration of FAI granting to the Organizer the right to the Organizer shall, give the undertakings, perform the obligations, and comply with the terms and conditions set out in this Agreement.

3. STAGING The Organizer shall observe all the provisions of and provide all the equipment listed in Annex 6 of the Commission Internal Regulations and shall abide by all the terms and commitments included in the accepted Bid document. The Commission may, should it elect to do so, appoint an individual to advise the Organizer on behalf of the Commission, on all technical and administrative aspects of the Meeting, on behalf of the Commission at any stage in the organization of the Meeting. The Organizer agrees to accept the reasonable recommendations of this person.

4. INDEMNITY The Organizer agrees to indemnify FAI and the Commission and their members, servants and/or agents against all costs (including legal costs), claims, damages and expenses made against, incurred or paid by FAI, the Commission and/or their members, servants or agents in respect of any claims whatsoever as a result of or arising out of any breach or default by the Organizer with respect to its obligations under this Agreement.

5. MEETING DEPOSIT The Organizer agrees to pay Euro 500, at the time the Bid to host the Meeting is accepted, in a manner acceptable to the Commission, to FAI, by way of deposit ("the Deposit"). The Deposit may be retained by the FAI if the Organizer fails to follow any of the requirements included in the ISC Internal regulations, especially Annex 6 and the terms of the Accepted Bid. The ISC Bureau will determine if the Organizer has failed in its commitments. If the ISC Bureau determines that the Organizer has met its commitments, the Deposit will be refunded as soon as possible after the Meeting has ended.

6. TERMINATION FAI may terminate this agreement forthwith upon notice in the event that the Organizer: Commits a material breach of any obligation under this Agreement which breach is incapable of remedy or cannot be remedied in time. Commits a material breach of any obligation under this Agreement, and if such breach is capable of remedy fails to so remedy such breach within 28 days of receiving notice from FAI requiring remedy. Enters into a composition or arrangement with its creditors, has a receiver or administrator or administrative receiver appointed or becomes insolvent or unable to pay its debts when they fall due.

7. ENTIRE AGREEMENT This Agreement, including the attached Schedule, and the ISC Internal Regulations contains the entire agreement of the parties and supersedes all other agreements between them and no variation of any of the terms or conditions of this Agreement may be made unless such variation is agreed in writing and signed by all parties to this Agreement. In the event of a conflict arising between this document and the ISC Internal

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Regulations, the terms of this Agreement will take precedence.

8. PERFORMANCE/ATTRITION In signing this Agreement, the Commission recognizes that the Organizer is required enter into a binding contract with the host hotel. This contract requires the Organizer to meet certain room, and food and beverage minimums as prescribed below. In execution of this contract, the Commission agrees to the below room and food and beverage performance requirements and will reimburse the Organizer should the Commission alter the meeting structure or plans, or cancel the meeting in a manner outside of reasons of Force Majeure or COVID as allowed by the Organizer.

Room Block Performance-The rooms reserved in the Guest Room Block will generate \$29,270 in revenue for Hotel, exclusive of taxes or fees. While Hotel could require Group to guarantee the entire revenue amount, Hotel agrees as a concession to Group, that Group will not owe damages if it achieves 80%, or \$23,416 in guest room revenue. If Group's actualized guest room revenue is less than 80% it will pay liquidated damages equal to the difference between \$23,416 and the revenue achieved from rooms reserved and paid for in the Guest Room Block, exclusive of taxes and fees

Venue Rental + Food and Beverage Performance-Group agrees to provide a minimum of \$30,000.00 in venue rental fee, banquet food and beverage revenue, exclusive of tax, gratuity, or service charge. If Group's proposed menus will not meet this minimum, Host Venue will advise Group and give it the option to enhance menus or add events to meet the minimum. If Group does not meet the minimum, it will pay liquidated damages equal to the difference between \$30,000.00 and the amount of venue rental fee, banquet food and beverage revenue generated, exclusive of tax, gratuity and service charge.

9. CANCELLATION In the event the Commission cancels the event for any reason, including postponing the event, moving it to another venue, for business or economic reasons, or by failing to pay deposits when due, Commission will pay to Organizer a percentage of the Minimum Revenue for the event as liquidated damages as indicated in the chart below:

Cancellation Damages		
Date of Cancellation	% of Minimum Revenue Due	Amount
Date of Signing to: 5/15/2026	25%	\$14,818.00
5/16/2023 to 9/15/2026	50%	\$29,635.00
9/16/2023 to 12/15/2026	75%	\$44,452.00
12/16/2026 to arrival	100%	\$59,270.00

10. FORCE MAJEURE Neither Party will be liable for failure to fulfil its obligations under this Agreement to the extent that the failure is due to a Force Majeure Event. A "Force Majeure Event" means an event beyond a Party's control which interferes with or prevents a Party from complying with its obligations under this Agreement including but not limited to: acts of war; domestic and/or international terrorism; civil riots or rebellions; pandemics, government mandated quarantines, embargoes and other governmental actions; or such other extraordinary, unforeseen circumstances, natural disasters or acts of God. To be excused hereunder, a Party's inability or failure to perform must be beyond its reasonable control, must occur without its fault or negligence, may not be caused directly or indirectly by its own conduct or that of its personnel, and could not have been prevented or avoided through the exercise of reasonable diligence. A delay will be grounds for termination by either Party if the delay is not cured within ten (10) calendar days following the Party's written notice of its intent to terminate. In addition, any pre-paid monies will be refunded. If the parties mutually agree that a valid Impossibility/Force Majeure event has occurred, and notwithstanding such fact, the parties mutually agree to proceed with the Event, then taking into account

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the nature of the unforeseen occurrence and its actual adverse effect on the Event, the parties agree to negotiate in good faith an amendment to the performance (attrition) clauses of this Agreement as may be necessary to reasonably accommodate both parties' interests. Except for reasons of Force Majeure, Hotel will not have cause to cancel this Agreement.

11. COVID-19 The parties acknowledge and agree that as of the time of signing this Agreement, there is an existing pandemic involving COVID-19, as announced by the World Health Organization in March 2020. Given that currently there is no reliable information or data available to provide any reasonable expectation as to when the COVID-19 pandemic will likely subside in and around the Hotel's location (or elsewhere), the parties wish to memorialize the terms of the following clause related to COVID-19, in which case this **COVID-19** clause will supersede any conflicting terms of the **Force Majeure** clause:

1. If the COVID-19 pandemic has continued such that there are government (local or national) imposed restrictions or recommendations on maximum meeting size and such restrictions or recommendations would apply to Group's Event within the **90 days** prior to the scheduled Event dates, or if there are recommendations or travel advisories issued by the Centers for Disease Control and Prevention and/or the state/federal government within the **90 days** prior to the Event advising against non-essential domestic travel within the **United States** to or from the Hotel that would materially impact Group's Event, then the Group may elect to terminate this Agreement without liability upon providing written notice to the Hotel, and any prepaid advance deposits will promptly be returned to the Group. 2. If the notice of termination is delivered to the Hotel at least **30 days** prior to the first arrival date, the Group shall not owe the Hotel any cancellation damages otherwise owed by Group to Hotel if the Event were cancelled by Group for reasons unrelated to COVID-19.

3. If the notice of termination is delivered to the Hotel **29 days** or fewer prior to the first arrival date, the Group shall pay 25% of the applicable agreed liquidated cancellation damages (plus applicable taxes if required by law) that would otherwise be owed by Group if the Event were cancelled by Group for reasons unrelated to COVID-19

12. COVID19 INDEMNIFICATION Hotel and Group (individually, the "Indemnifying Party") agree to indemnify, defend, and hold harmless the other party, its owners, officers, managers, members, directors, employees, contractors, agents, and representatives and their successors and assigns (collectively the, "Indemnified Party") from and against any and all costs, expenses, damages, claims, lawsuits, judgments, losses, and/or liabilities (including reasonable attorney fees) arising either directly or indirectly from or related to any claims made by or against the Indemnified Party due to bodily injury, sickness, illness, loss of use, death, monetary loss, or any other injury from or related to allegedly contracting or actually contracting COVID-19 while traveling to or using Hotel facilities in connection with this Agreement, unless such injury results from the Indemnified Party's gross negligence or willful misconduct.

13. GOVERNING LAW This Agreement shall be construed in accordance with and governed by English law and shall be subject to the non-exclusive jurisdiction of the English Courts.

14. DISPUTE RESOLUTION If a dispute arises between the FAI and the Organizer (the parties) concerning their respective rights under this Agreement the parties shall each appoint a senior representative (each empowered to make binding decisions on behalf of his or her appointer) and such representatives shall meet with a view to resolving the dispute. The parties agree that the appointment of their representatives and the scheduling of meetings shall be undertaken by each of them promptly and in good faith. The parties agree to accept as final the solution agreed by these senior representatives. Nothing contained in this clause shall preclude either party from applying to a court for urgent and/or injunctive relief.

SIGNED by:

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For and on behalf of
FÉDÉRATION AÉRONAUTIQUE
INTERNATIONALE
A duly authorized signatory

.....
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